

**CORRESPONDENCE
IN LIEU OF
DIRECTOR'S MEETING
MONDAY, DECEMBER 22, 2003**

I. MAYOR

1. Letter from Mayor's Office RE: Veto of Ordinance 03-17683 (Lincoln's Smoke Free Air Act
2. Letter from Mayor's Office RE: Veto of Special Permit 2002 - App of Quin-C (Fast Break, Inc.) to sell alcoholic beverages off the premises at 4801 Randolph Street.
3. Letter from Mayor's Office RE: - Veto of Special Permit 2039 - App of Mesal Enterprises to sell alcoholic beverages off the premises at 5240 South 48th Street.

II. CITY CLERK

III. CORRESPONDENCE

A. COUNCIL REQUESTS

TERRY WERNER

1. OUTSTANDING Request to **Law Department** - RE: What can 9-11's role be in providing victims information as to where an AED might be located and how to use it? (RFI#114 - 10/17/03)
2. OUTSTANDING Request to **Jack Moors, City Lobbyist** - RE: Support a requirement to have vendors of AEDs included in the registry (RFI#115 - 10/17/03)
- *3. RFI Response from Don Killeen, Public Building Commission, County-City Property Management - RE: The total cost of the new reception area in front of the City Council Office-RFI#120-12/15/03.

B. DIRECTORS AND DEPARTMENT HEADS

FINANCE DEPARTMENT/CITY TREASURER

- *1. Monthly City Cash Report & City of Lincoln - Pledged Collateral Statement - November 30, 2003.

PURCHASING

- *1. Annual Requirements for Automatic External Defibrillators

HEALTH

- *1. NEWS RELEASE - Flu Outbreak On Decline in Lancaster County

LIBRARY

- *1. DIRECTOR'S REPORT - Lincoln City Libraries Circulation/Use Statistics - Monthly Categorical Report - Fund Balances - November 2003.

PLANNING

- *1. Planning Department Newsletter - Issue #6 - December 2003.
- *2. Letter from Brian Will to Brian Carstens - RE: Maplewood Village Addition - Final Plat #03075. (See Letter)

PLANNING COMMISSION FINAL ACTION

- *1. City/County Preliminary Plat No. 03007 (Finigan 2nd Addition - Northwest of N. 84th Street & Waverly Road) Resolution No. PC-00840.
- *2. Special Permit No. 2044 (Theaters - N. 27th Street and Folkways Boulevard) Resolution No. PC-00838.
- *3. Special Permit No. 2041 (Expand nonstandard single family dwelling - 20th & Lake Streets) Resolution No. PC-00839.

C. MISCELLANEOUS

- *1. Letter from Jim Fram, CED, President, Lincoln Chamber of Commerce - RE: Mesal Enterprises Special Permit Application - (Council & City Clerk received their copies of this letter on 12/15/03) (See Letter)

- *2. E-Mail from Susan Larson Rodenburg, Lincoln Parks & Recreation Foundation - RE: Sunken Gardens Update - (See E-Mail)
- *3. 2-E-Mail's - RE: Beer Sales at 48th & Randolph fast break store (Council & City Clerk received their copies of these E-Mail's on 12/15/03) (See E-Mail's)
- *4. 1 - E-Mail from Emily Dykstra - RE: The Smoking Ban - (Council & City Clerk received their copy of this E-Mail on 12/15/03)(See E-Mail)
- *5. Letter from David Holmquist, Director of Government Relations, American Cancer Society - RE: The Smoking Ban - (Council & City Clerk received their copy of this Letter on 12/15/03)(See Letter)
- *6. 1 -E-Mail from Joe Menendez - RE: The Smoking Ban - (Council received their copy of this E-Mail during the Council Meeting on 12/15/03)(See E-Mail)
- *7. 1-Faxed Letter from Karen P. Rathje - RE: The Smoking Ban - (Council received their copy of this Letter during the Council Meeting on 12/15/03)(See Letter)
- *8. E-Mail from Jim Elsener with response from Joan Ray - RE: Voting record - (See E-Mail)
- *9. 0-Opposed & 1-In Support - Format Note Cards - RE: The Smoke Free Workplace Ordinance - (See Note Cards)
- *10. 11-E-Mail's - RE: The Smoking Ban - (See E-Mail's)
- *11. E-mail from Marisa Ford Re: Class Project (Persuasive Paper) on Smoking Ban
- *12. E-mail from Ellen Walsh High RE: Opposition to the S.W. 40th Street Overpass project

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

***ALL HELD OVER UNTIL JANUARY 5, 2004.**

122203/tjg/jvr